

## **Great Start to Quality – Infant Toddler Quality Improvement Consultant / Specialist– Lake, Mason and Oceana Counties**

The Infant Toddler Quality Improvement Consultant/Specialist will work in **Lake, Mason and Oceana Counties** and conduct outreach to and onsite visits with licensed child care providers learning about or seeking Great Start to Quality (GSTQ) services as well as implement quality improvement consultation.

### Primary responsibilities

- Conduct Outreach to providers to encourage participation in GSTQ
- Conducts on-site visits with providers to ensure providers are aware of GSTQ services
- Provide onsite technical assistance to providers completing and submitting their self-assessment.
- Provide initial support to providers who are developing Quality Improvement Plan
- Promotes public awareness of available quality improvement resources in community
- Provides support for programs that have submitted a Self-Assessment Survey and are eligible for consultation / coaching to maintain a STARS platform
- Conduct observations of program staff and child interactions to inform the development and implementation of the Quality Improvement Plan
- Facilitate an Infant Toddler Learning Community cohort, provide consultation and training opportunities monthly
- Provide a minimum of four infant-toddler focused trainings to the Western region

### Qualified candidate will possess

- Bachelor’s Degree in Early Childhood Education or Social Sciences
- 5 years of experience in early childhood education field
- Effective Communication skills
- Home visiting experience
- Valid MI driver’s license and clean driving record
- Demonstrated understanding of quality early childhood practices
- Demonstrated ability to work diverse populations that include socio-economic status and low income levels in an educational setting
- Strong Knowledge of community resources for families and providers with infant, toddler, preschool, and school-age children
- Position requires some evenings and weekends
- Experience/knowledge in infant-toddler development and practices

Send resumes to: [cpark@arborcircle.org](mailto:cpark@arborcircle.org)