



Latin Americans United for Progress • 96 W. 15th St. #103, Holland, MI 49423 • 616.392.5058 • laup.org

2018 Food Vendor Application

Registration Deadline: March 15, 2018 // Late Registration accepted until March 30, 2018.

Absolutely NO Registration will be accepted after March 30, 2018.

2018 Fiesta Dates: Friday, May 4, 2018 – 5PM-9PM & Saturday, May 5, 2018 – 11AM-5PM

Name/Organization

Address

City

State

Zip

Contact Person

Phone

Email

(This will be used to send confirmation or for LAUP Fiesta purposes only.)

Description of Booth (please check one):

ALL FOOD BOOTHS WILL BE OUTSIDE.

FOOD VENDORS FOR NON-PROFIT ORGANIZATION
Vendor will be preparing and selling food items and/or beverages.
Organization has a 501[c] [3] tax-exempt status from the IRS.
Please include a copy of your IRS tax-exempt certificate.

FOOD VENDOR
Vendor will be making a profit, either for the individual or for a profit-making organization or company.

Friday & Saturday: \$250.00 per booth
Late Registration (after 3/15): \$300.00
Non-refundable.

Friday & Saturday: \$300.00 per booth
Late Registration (after 3/15): \$450.00
Non-refundable.

NUMBER OF BOOTHS REQUIRED: _____

TOTAL FEE ENCLOSED: \$ _____

Please read and sign our TERMS AND CONDITIONS before submitting application.

****FOR OFFICE USE ONLY****

Postdate

Amount Paid

Check No.



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TERMS AND CONDITIONS:

1. **Space(s) cannot be reserved or guaranteed until LAUP receives the full rental amount by the March 30, 2018 final deadline.**
2. **There are NO refunds for booths that have been reserved. REFUNDS WILL NOT BE MADE FOR ANY REASON.**
3. **You must attend a setup orientation web conference call in April.** (Further information provided upon application submission.)
4. Food Vendors must prepare all food on-site or in a licensed kitchen, except for preparations that have been approved by county food inspector.
5. Food Vendors **must pass county inspection** prior to the Fiesta time and comply with the county inspector's food codes. Those that do not comply will be forced to close their booth.
6. **FOOD VENDORS MUST POSSESS OR OBTAIN A PERMIT AS REQUIRED BY OTTAWA COUNTY!**
7. Food Vendors must supply their own equipment such as tents, extension cords, etc.
 - a) Contractor Grade extension cords must be used to supply power to booth. Improper power cords causing circuit overload will result in booth being shut down. Be advised LAUP and/or The Shops at Westshore will not supply any electrical cords, water hoses, etc. **It is suggested that Food Vendors with a need for extra electrical, should have a generator to prevent problems with food not being kept up to temperature.**
 - b) Food Vendors are responsible for supplying their own tent. All tents must be able to be setup on pavement. Tent size must be no larger than 10'x15'. **Tent must be enclosed as per county requirements.**
8. LAUP staff will inspect sites to insure each vendor is in the designated site and using the appropriate electrical power hook-ups.
9. **Food vendors must be completely set up by 5PM on Friday, May 4, 2018 and 11AM on Saturday, May 5, 2018.** If your booth is not set up on time, LAUP reserves the right to fill your booth location and no refund will be given.
10. Food Vendors must remain open for the entire duration of the Fiesta and **must clean up their area. Trash must be disposed in appropriate dumpsters.** Trash bins in market area are for public use only. Food sales must cease at 9:30PM Friday night and 6:00PM Saturday.
11. LAUP reserves the right to change booth locations when it deems necessary.
12. LAUP will not be held responsible for lost or stolen items/money or for personal injuries during Fiesta Events.
13. **Use of alcoholic beverages is prohibited.**
14. **Park only in designated areas.**
15. **Before leaving, ensure that your area is completely clean, free of trash, grease, etc.**
16. **FAILURE TO COMPLY WITH THESE TERMS AND CONDITIONS WILL RESULT IN A CHARGE OF \$50.00 AND BEING BARRED FROM FUTURE PARTICIPATION AT FIESTA.**

I hereby acknowledge that I have read and understand the above Terms and Conditions and by signing this application, I agree to adhere to said terms and conditions.

Signature

Printed Name

Date
