



2020 FOOD VENDOR APPLICATION
Application Deadline, March 13, 2020

Registration Deadline, March 13 ----- Late Registration is accepted until March 31.

Absolutely No Registration will be accepted after March 31

Fiesta date: Friday May 1, 2020 - 5 p.m. - 10p.m., Saturday May 2, 2020 11a.m. - 5 p.m.

Name/Organization: _____

Address: _____

Telephone Number _____ FAX (if applicable) _____

Contact Person: _____

Email: _____

(This will be used to send confirmation or for LAUP Fiesta purposes only)

Description of Booth (please check one) ALL FOOD BOOTHS WILL BE OUTSIDE.

[] FOOD VENDORS FOR NON-PROFIT ORGANIZATION

Vendor will be preparing and selling food items and or beverages.

Organization has a 501(c)(3) tax-exempt status from the IRS

Friday & Saturday

\$300.00

Please include a copy of your IRS tax-exempt certificate.

Late Registration

\$400.00

Non Refundable

[] FOOD VENDOR

Vendor will be making a profit, either for the individual or for a

Profit-making organization or company.

Friday & Saturday

\$500.00

Late Registration

\$600.00

Non Refundable

- 1. Space(s) cannot be reserved or guaranteed until LAUP receives the full rental amount by the March 13 deadline
2. You are responsible for supplying your electrical lines.
3. LAUP will fill your booth location if it is not set up by starting time of either day
Booth Locations will be not reserved or guaranteed until the full rental amount is received.
4. Only money orders or company checks will be accepted. (Personal checks will be returned to the sender.)

5. Booth applications must be mailed to **LAUP, Inc. 96 West 15th, Ste. 103, Holland, MI 49423.**
6. Vendors will be preparing and selling, **food Items or non-alcoholic beverages only.**
7. **You will be responsible for providing your own tables and chairs.**

NUMBER OF BOOTHS REQUIRED: _____ Total fee enclosed: _____

****FOR OFFICE USE ONLY****

Postdate _____

_____ Amount Paid

_____ Check No.



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TERMS AND CONDITIONS:

1. **Space(s) cannot be reserved or guaranteed until LAUP receives the full rental amount by the March 31 deadline**
2. **There are NO refunds for booths that have been reserved.**
3. **You must attend a setup orientation web conference call in April.**
4. Food Vendors must prepare all food on-site or in a licensed kitchen, except for preparations that have been approved by the county food inspector.
5. Food Vendors must pass county inspection prior to the Fiesta time and comply with the county inspector's food codes. Those that do not comply will be forced to close their booth.¹
6. **FOOD VENDORS MUST POSSESS OR OBTAIN A PERMIT AS REQUIRED BY OTTAWA COUNTY!**
7. Food Vendors must supply their own equipment such as tents, extension cords, etc.
 - a) Contractor Grade extension cords must be used to supply power to the booth. Improper power cords causing circuit overload will result in booth being shut down. Be advised LAUP and/or The Shops at Westshore will not supply any electrical cords, water hoses, etc. **It is suggested that Food Vendors with a need for extra electrical, should have a generator to prevent problems with food not being kept up to temperature.**
 - b) Food Vendors are responsible for supplying their own tent. All tents must be able to be setup on pavement. Tent size must be no larger than 10'x15'. **Tent must be enclosed as per county requirements.**
8. LAUP staff will inspect sites to insure each vendor is in the designated site and using the appropriate electrical power hook-ups
9. **Food vendors must be completely set up by 5pm on Friday May 01, 2020 and 11am on Saturday May 02, 2020.** If your booth is not set up on time, LAUP reserves the right to fill your booth location and no refund will be given.
10. Food Vendors must remain open for the entire duration of the Fiesta **and must clean up their area. Trash must be disposed of in appropriate dumpsters.** Trash bins in market area are for public use only. Food sales must cease at 10:30PM Friday night and 6:00PM Saturday
11. LAUP reserves the right to change booth locations when it deems necessary.

12. REFUNDS WILL NOT BE MADE FOR ANY REASON

13. LAUP will not be held responsible for lost or stolen items/money or for personal injuries during Fiesta Events.

14. LAUP prohibits the selling or displaying of items that advertise or make mention of the following:

- **Obscene Language**
- **Alcohol, Drugs, or Sex**
- **Derogatory comments in reference to any Race, Creed, or Ethnic Origin**

15. If any Vendor is found selling or displaying any of these items they will be in violation of their contract and must stop selling these items or be escorted off the grounds.

16. **Use of alcoholic beverages is prohibited.**

17. **Park only in designated areas**

18. **Before leaving, ensure that your area is completely clean, free of trash, grease, etc.**

19. **FAILURE TO COMPLY WITH THESE TERMS AND CONDITIONS WILL RESULT**

IN A CHARGE OF \$50.00 AND BEING BARRED FROM FUTURE PARTICIPATION AT FIESTA

I hereby acknowledge that I have read and understand the above rental Terms and Conditions and by signing this application, I agree to adhere to said terms and conditions.

Printed name: _____

Signature: _____

Date: _____